

College Greens Swim and Racquet Club Board
Monday, June 18, 2018 6:30 pm
College Greens Swim and Racquet Clubhouse

Minutes

1. Call to Order at 6:31 pm
Board members present Audrey Bazos, Lolita Espindola, Jennifer Nelson, Ryan Petta, Will Schaafsma, Brian Stoddard, Jeff Taylor, Elena Thrower, and Becky Blecha-Woods. No absences.

Members present: Amber Wells and Lori Wisheropp.

2. Adds to agenda:
 - Increase membership by adjusting layout of club
 - Lifeguards on deck – numbers appropriate
3. May Minutes. Approval moved by Will Schaafsma, seconded by Elena Thrower, Unanimous.
4. Financial. Audrey Bazos reported that the Club currently has approximately \$140,000.
5. Member request – Girl Scout troop attend Kids Campout Night.
Amber Wells requested that her daughter's girl scout troop be allowed to attend the Club's Kids Campout Night on August 18. The troop is approximately 10-12 girls from 9-11 years old but not sure how many would attend. Only one adult is a member of the Club and would have at least 5 adults of a ratio of 1 adult:3 kids.

The Board discussed request including, in past this has been a member only event; had about 30 tents last year which to some felt full and to some felt fine/allowance for extra tents; potentially holding a separate overnight for the troop; if separate, troop would need to pay for lifeguard. Board asked Amber to let us know number of kids, adults and if she has a preference.

Update: Via BAND app, Lolita Espindola updated that Amber indicated that only 6 girls and 4 adults would be doing camp out (1 child and 1 adult are members). The Board unanimously approved allowing the Girl Scout troop to attend the Kids Camp Out.

6. Lifeguard Issues. Pool Manager Hanna Torres reported and discussed the following with the Board.
 - A. Member questions regarding lifeguards
On June 15, a member questioned lifeguards and board members present re: How many kids need to be in pool before a second lifeguard is added; When one guard is on stand, which chair should they use? If it is dark or kids move from one section of pool to another, should the lifeguard also move? Why is swim team setting up on Friday nights at 9:30 pm?

Board discussion points included the following:
 - Red Cross guidelines state a lifeguard must be able to reach a victim in 20 seconds. Club policy is when the number of people reaches 20 kids, a second lifeguard is added to chair.
 - Board was fine with Swim Team setting up for a home meet starting at 9:30 p.m. as Club closes at 10 pm and there are only 3 or 4 home meets per year. They typically try to stay out of members' way.
 - B. Liability forms – filing and parties.

- Board agreed that Hannah/Pool Manager can file liability forms in whatever way works best for lifeguards.
 - Lolita Espindola will send a link or copy of liability forms in party packets/emails so they are already filled out when party goers show up, and
 - Board confirmed that liability release forms for minors need to be signed by parent/guardian.
- C. Improve guest check in forms and guest check in for parties.
Hannah Torres and Rachel Arnoldy will update the forms and share with Board for approval.
- D. Pre-paid VISA to cover costs for supplies/copies.
Board okay with Pool Manager and Assistant Pool Manager – Hannah Torres and Rachel Arnoldy - using a prepaid visa for copies/supplies. It will be approximately \$250 and they need to keep all receipts. This will minimize the out of pocket expenses for lifeguards and allow for runs to make copies of waivers, sign in sheets, and ice.
- E. PA system and phone is not working.
- PA system needs fixing or replacing. Jeff Taylor and Ryan Petta have been looking into it.
 - Ryan Petta will get phone with wireless receivers for Club.
- F. Guard stands still need repair.
Lolita Espindola will contact member Alex Gibbs on status.
- G. Smart and Final membership for businesses waives taxes.
Elena Thrower will look into details and if appropriate get membership.
- H. Volleyball tournament.
Hannah requested permission from Board to pull together/manage a volleyball tournament at Club on Saturday, August 11. Board approved request.
- I. Guard Volleyball nights.
Club policy on volleyball nights for guards is in the policy handbook.
7. Sidewalk Repair.
Brian Stoddard reported that City of Sacramento gives 60 days to repair once they receive a response to their fix it letter. The estimate for 8-9 sidepieces and 12 grinded is approximately \$4,000 and will take a week to fix; portions of parking lot and sidewalk will not be accessible. Board agreed to get estimate to get it fixed.
8. Router/Wi-Fi.
Ryan Petta indicated that the Club has an inadequate sized router that needs to be replaced. The option he found to replace is approximately \$400 plus tax which should allow about 260 people access. New password is 2707cggators. Board agreed to purchase.
9. Tennis Courts.
Multiple board members had suggestions surrounding tennis courts and group discussed. No decisions were made but discussion items included:
- Install a gate from inside the Club to the tennis courts to give members access. Gate behind playground to tennis courts not used.
 - Allow swim team to use the tennis court as a visitor team set up area.

- Remove one of the tennis courts to give more grass area and allow the Club to increase capacity. It was pointed out that issue with increasing capacity is pool capacity – the pool can only hold so many people safely.
10. Survey. Ryan Petta working with Elena Thrower on questions and will send to membership.
 11. Policy language re: social event reservation language. Lolita Espindola will bring language to August meeting
 12. Membership BBQ. Event turned out good.
 13. Sparktakular. Elena Thrower and Ryan Petta shared the following information with the Board;
 - A. Will include a tent decoration competition, splash contest, pool races, 50-50 raffle, cupcake eating contest (Lolita Espindola will get cupcakes) with MC, and fireworks (Cardoso, Grass, Reynoso, and other)
 - B. No guest day; grandparents okay. Crab Feed basket winner won guest passes and a tent set up;
 - C. Setting up at 10 am, volunteers booked, decorations for Club will be handled by Elena
 14. Electronic update form.
Form is on website and active. Jennifer Nelson will include a note in newsletter for all members to update their information by August 1.
 15. AED Defibrillator.
Club has a defibrillator in guard closet (for cardiac emergency response; guards are trained and system is pretty user friendly) and will add a sign to door identifying location. Door is unlocked when any event at Club. Jennifer Nelson will include a note in next newsletter.
 16. Tennis program.
Elena Thrower found a tennis instructor for Club - Patrick Smith. 4-day a week lessons for three July 9, 16, and 23 sessions. He will need a Live scan.
 17. Swim Team Update. All is going good.
 18. Swim Team using lifeguards at Swim Meets.
Will Schaafsma indicated that reimbursement is fine for this year and will tally up number and give to Swim Team. It needs to be discussed at Joint Meeting since Club was not told of need/requirement prior to asking for guards to be present.
 19. Miscellaneous:
 - A. Garbage has not been picked up this week.
 - B. When Lolita Espindola is on vacation July 10-17, Elena Thrower will handle party reservations.
 - C. Newsletter safety reminders – roped off area is for non-swimmers, need to limit older kids who can swim and keep steps free.
 - D. Question as to if there is a Club policy waiving volunteer requirements for all current and past board members. Jennifer Nelson will check policy handbook.

Adjourn at 9:00 pm