

College Greens Swim and Racquet Club Board Meeting
Thursday, February 21, 2019 at 6:30 pm
College Greens Swim and Racquet Club Clubhouse

Minutes

1. Call to Order by Ryan Petta at 6:38. Board members present: Rudy Aldama, Audrey Bazos, Lolita Espindola, Jennifer Nelson, Ryan Petta, Melanie Shanley, and Jeff Taylor. Absent: Brian Stoddard and Elena Thrower. CGSRC member present: Lori Wisheropp.
2. Minutes review for January CGSRC Board Meeting and BAND moved to March 2019.
3. Member requested discussion re: policy on water safety requirements and swim lessons moved to Joint meeting with Swim Team.
4. Swim team update moved to March.
5. Swim team Joint Meeting on March 4 agenda items:
 - Club policy on water safety certification requirements for employees
 - Sparktakular and swim meet on same day
 - Unlock gates at swim teams – evacuation exit
 - Credit card reader for front desk/snack bar
6. Crab Feed on March 2 2019. Ryan Petta gave update - 64 tickets sold, expect up to 80 people; food and beverages covered; renting tent from vendor recommended by Rudy Aldama, not using swim teams; have donations from a few wineries and Zocalo; Board members to help set up.
7. Volunteer opportunities. Board discussed sign-up genius should go live when have all volunteer opportunities in system. Audrey Bazos will update. Volunteers opportunities include:
 - Snack bar shifts - Sat 2-6; Sun 12-4
 - Easter – 2 people from 9-1 set up and clean up
 - Cinco de Mayo – 6 people for decorations, stuff piñata, manage bar, sell/pass out food, clean up.
 - Member Appreciation BBQ – 4 members for barbequing, taking tickets, passing out food/beverage.
 - Sparktakular - fireworks should be handled by the usual group.
 - Workdays – Before opening day. Number will depend on what Brian Stoddard/Board think needed. Defer to when Brian available.
 - Kids Camp out – July 13, July 27, or August 9 (need to discuss at March meeting)
 - Volleyball tournament – August 10. No volunteers; lifeguards will do it)
 - Crab feed clean-up activities – bathroom deep clean, clean refrigerator/kitchen, clean tables, weeding, barbeques grill clean,
8. 2019 CGSRC Budget **VOTE**

Audrey presented 2019 budget. Motion to approve 2019 budget with no changes moved by Ryan Petta, Second by Jenny Nelson, unanimous.
9. Lifeguards. Jeff Taylor provided an update on lifeguard activities.
 - Will hire a crew of 22; have 15 returning lifeguards; 6 head guards; Managers will be Colton Winslow and Abby Karren; all returning guards received raises due; interviews this weekend; received 12 apps and will hire 7.

- Certification and training is March 19-21 and March 29-31. Safety Training Pros is the contractor. Contract signed and required to pay upfront for any guard's cert/recertification. Safety Training Pros will also be offering certifications to non-CGSRC lifeguards.
- Effective communication with all guards. Jeff Taylor will be meeting with all guards at training and recommended that all Board members be present to set expectations.
- Jeff Taylor will connect with Hannah Torres on app info for scheduling,
- Junior lifeguard program. Ryan Petta talked to Jill English– need to design an official program with policies. Jeff Taylor will work with managers to develop.

10. Policy discussion - Guest limit in summer

VOTE

Audrey Bazos recommended changing the 4-guest limit for the summer season to only apply to May and June. Last year, The Board discussed proposed change including:

- The Club was not crowded on July and August weekends and could have allowed 10 guests;
- Low 2018 attendance numbers in July and August may have been due to vacations/smoke from wildfires and may not be true for 2019;
- Eliminating cap for all summer and reverting to 10 guest cap;
- Reducing cap to 6 guests for all of summer;
- Put in newsletter to advertise limit to members so no confusion and know they can ask for wavier;
- Give discretion to head guard to allow in larger groups based upon capacity and health/safety.
- All agreed May and June need to remain at 4 guest cap.

Audrey made motion to remove guest cap of 4 and to return to guest cap of 10 for months of July and August. Seconded by Ryan Aye – Ryan Petta, Audrey Bazos, Jeff Taylor; Rudy Aldama. No – Lolita Espindola, Melanie Shanley, Jennifer Nelson. Passed.

11. Criteria and rules for member parties moved to March meeting.

12. Operations discussion moved to March meeting.

13. On-going project status and Other

- Credit card reader for front desk/snack bar. Rudy Aldama ready to purchase Square system and will share info with Swim Team at joint meeting in case they also want to use the system.
- Electronic check in. Melanie Shanley still looking to see if a check in system for small companies.
- Employee handbook. Jennifer Nelson finished draft and send to Jeff Taylor and Ryan Petta. Ryan Petta connected with Jill English who recommended for her to create one and then we edit; will save us time/money.
- Audrey Bazos will order 2019 employment law posters.
- Legacy membership. Ryan Petta checked with attorney and the legacy membership will require a bylaw change.
- Alarm and cameras – RING for alarm system & cameras looks like it will work best with our system.
- New exterior keys for all. Ryan Petta will get keys and distribute.

14. Adjourn at 9:20